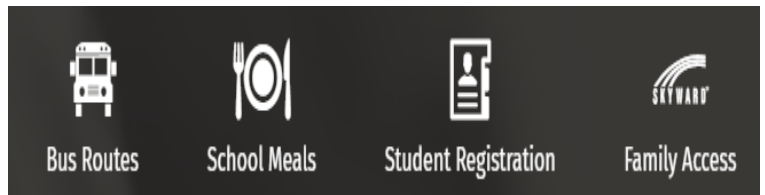


Fort Bend Independent School District Enrollment Verification Process

Begin by clicking Skyward - Family Access, located at the bottom of your screen.

Then click on Login to Family Access

When the login screen opens, type in your Family Access login and password, and click on the Sign In button.



SKYWARD FAMILY ACCESS

[Login to Family Access](#)

The process is not compatible using the Skyward mobile app. However, the process can be completed using a mobile device via a web browser (i.e. Firefox or Chrome).



FORT BEND INDEPENDENT SCHOOL DISTRICT
FBISD PRODUCTION

A screenshot of the Skyward login interface. It features a light grey background with a white login form. The form has two input fields: 'Login ID:' with a purple highlight and 'Password:'. Below the fields is a blue 'Sign In' button. A link for 'Forgot your Login/Password?' is positioned below the button. At the bottom right of the form area, the version number '05.13.10.00.03-10.2' is displayed. Below the form, there is a 'Login Area:' label and a dropdown menu currently set to 'Family/Student Access'.

Fort Bend Independent School District Enrollment Verification Process

There are two (2) areas to begin the Enrollment Verification process.

- Click on "Go to Enrollment Verification for STUDENT NAME" or
- Click on "Enrollment Verification" tab located on the left menu bar. Then select your child's name. (Process needs to be completed for each child).



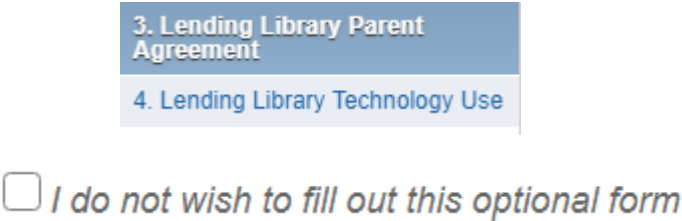
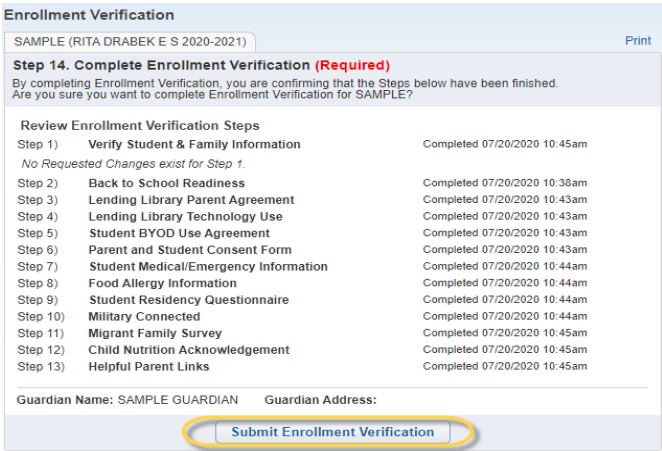
The top screenshot shows the 'Family Access' portal for 'SAMPLE STUDENT'. The left navigation menu includes 'Home', 'New Student Online Enrollment', 'Enrollment Verification', 'Student Info', and 'Food Service'. A notification banner at the top states 'Enrollment Verification is now open until 08/04/2020'. Below the banner, a message explains the 2020-21 school year online requirements. A link 'GO HERE FOR JOB AIDE' is present, and a button 'Go to Enrollment Verification for SAMPLE' is circled in red.

The bottom screenshot shows the 'Enrollment Verification' page. The left menu has 'Enrollment Verification' circled in red with a green circle 'A' next to it. A dropdown menu is open, showing 'SAMPLE 2020-2021' with a green circle 'B' next to it. A 'View History' link is also visible.

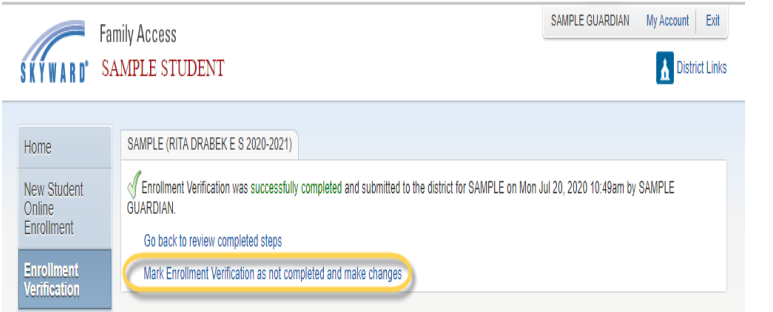
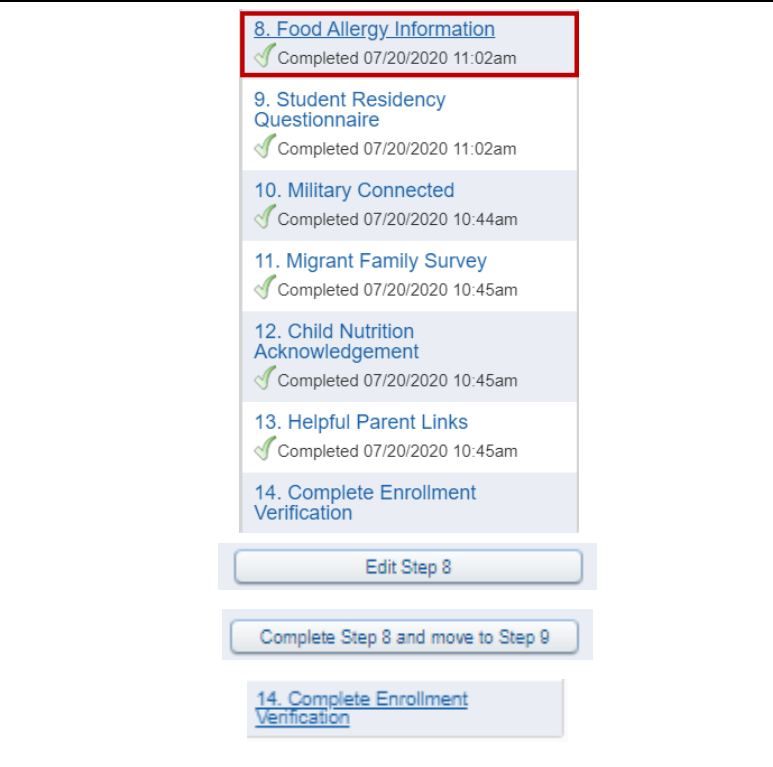
- A. Click "Next" to start the process.
- B. Once you have entered your child's information, click "Complete Step and Move to Step." A check will appear to confirm completion.

The screenshot shows a list of 14 enrollment verification steps. Step 1 is 'Verify Student & Family Information', with sub-step 'a. Student Information' circled in red. Other steps include 'Family Address', 'Family Information', 'Emergency Contacts', 'Back to School Readiness', 'Lending Library Parent Agreement', 'Lending Library Technology Use', 'Student BYOD Use Agreement', 'Parent and Student Consent Form', 'Student Medical/Emergency Information', 'Food Allergy Information', 'Student Residency Questionnaire', 'Military Connected' (marked as completed on 07/20/2020), 'Migrant Family Survey', 'Child Nutrition Acknowledgement', 'Helpful Parent Links', and 'Complete Enrollment Verification'. A button 'Complete Step 1a and move to Step 1b' is circled in green with a green circle 'B'. At the bottom, a 'Next' button is circled in green with a green circle 'A'.

Fort Bend Independent School District Enrollment Verification Process

<p>Click "View Full Screen" to expand. This will allow you to view all available buttons to complete the process.</p> <p><i>Note: The Complete Step and Move Step button will be located at the top of the screen.</i></p>	
<p>Print option is available for your records.</p>	
<p>Only complete Steps 3 & 4, if you are requesting a FBISD device.</p> <p>If a device is not being requested, check the box: "I do not wish to fill out this optional form."</p>	
<p>Step 14: Verify that each step has been completed, then click "Submit Enrollment Verification."</p>	

Fort Bend Independent School District Enrollment Verification Process

<p>To make changes once completed, click on "Mark Enrollment Verification as not completed and make changes."</p>	
<ul style="list-style-type: none"> • Click on the step you would like to change. Example: Step 8 • Click on "Edit Step." • After completing the change(s), click "Complete Step and Move to Step." • Once you have completed all changes, click on Step 14 to submit the updates. 	
<p>If you are not able to complete all steps, there is an option to "Close and Finish Later."</p> <p>Click on "Go back to complete steps" to finish the Enrollment Verification Process.</p>	